

**South Plains Underground Water Conservation District
Board of Directors Meeting
August 17, 2021 8: 30 AM**

The regular meeting of the Board of Directors of the South Plains Underground Water Conservation District was called to order at 8:38 am by the President, Matt Hogue.

Tye Day offered the invocation.

Those present were: Matt Hogue, David Swaringen, and Tye Day. A quorum was established.

Also present were: Michelle Cooper, Layne Marlow, Darice Russell, Eddie Olivas, Gracen Gore, and Mallory Bunch.

Tier 1 Water Ambassadors Gracen Gore and Mallory Bunch presented a slideshow and narrative to the Board, summarizing activities during the summer.

President Matt Hogue opened the floor for public comment at 8:56; none offered.

Meeting minutes of July 13, 2021 Board meeting discussed. Motion made by Tye Day and seconded by Gabe Neill to approve; motion carried.

Financial Report for the period ending July 31, 2021 was presented. Layne Marlow reviewed the report for the Directors. The report reflected that the Total Income for the month of July was \$1,126.51, and the Total Appropriations were \$21,480.62

The balances of the General Fund accounts were as follows:

Operating Fund	\$ 21,187.35
Certificates of Deposit	390,130.87
CD/Auto Replacement	29,350.64
Monthly CD	<u>107,200.14</u>
Total Funds	\$547,869.00

Drilling Permit Account \$27,543.93

The balances of the Special Projects accounts were as follows:

Special Project Account	\$ 17,796.13
CD #2	28,354.34
CD #5	<u>42,168.00</u>
Total Funds	\$88,318.47

David Swaringen moved that the Financial Report be approved as presented. Tye Day seconded the motion. Motion carried unanimously.

President Matt Hogue reviewed the proposed budget for 2021 – 2022. Gabe Neill moved that the budget be adopted. David Swaringen seconded the motion and 2021 – 2022 Budget adopted unanimously.

**SOUTH PLAINS UNDERGROUND
WATER CONSERVATION DISTRICT
2021 - 2022 BUDGET
GENERAL FUND
Adopted August 17, 2021**

ESTIMATED REVENUES

Tax Collections-Terry County	\$175,126.00
Tax Collections-Hockley County	405.00
Interest-Checking	40.00
Interest-CD	2,000.00
Accounts Receivable-Other	<u>1,000.00</u>
Total Estimated Revenues	\$178,571.00

APPROPRIATIONS

Salaries and Benefits

Manager Salary	\$44,290.00
Administrative Assistant	31,930.00
Temporary Personnel	1,500.00
Medical Insurance	18,000.00
Workers Comp. Insurance	800.00
Payroll Taxes	3,100.00
Retirement Costs	<u>6,283.00</u>
Total Salaries and Benefits	\$105,903.00

Supplies

Lab Supplies	\$ 400.00
Software	4,500.00
Office Supplies	7,000.00
Postage	1,800.00
Field Supplies & Repair	<u>1,800.00</u>
Total Supplies	\$15,500.00

Purchased Services

Accounting	\$ 5,800.00
Appraisal District-Terry County	6,600.00
Appraisal District-Hockley County	225.00
Insurance-Bonds	375.00
Insurance-Property	1,275.00
Insurance-Director Liability	450.00
Insurance-General Liability	325.00
Insurance-Auto	700.00
Lab Work	1,500.00
Professional Services	12,000.00
Maintenance	4,500.00

Telephone	7,000.00
Utilities	4,500.00
Contracted Services	<u>24,000.00</u>
Total Purchased Services	\$69,250.00

Other Expenditures

Bank Fees	\$ 100.00
Dues	1,500.00
Directors Expense	16,000.00
Election	4,000.00
Public Relations & Education	12,000.00
Vehicle Expense	6,500.00
Travel	4,000.00
Miscellaneous	500.00
Drawdown Gauges	<u>500.00</u>
Total Other Expenditures	\$45,100.00

Studies and Research

Total Studies and Research	-0-
-----------------------------------	------------

Capital Outlay

Field Equipment	\$2,500.00
Lab Equipment	350.00
Office Equipment	2,000.00
Building Improvements	<u>10,000.00</u>
Total Capital Outlay	\$14,850.00

TOTAL APPROPRIATIONS	\$250,603.00
-----------------------------	---------------------

**SOUTH PLAINS UNDERGROUND WATER CONSERVATION DISTRICT
2021-2022 BUDGET
SPECIAL PROJECTS
Adopted August 17, 2021**

ESTIMATED INFLOWS

Interest-Checking	10.00
Interest-CDs	<u>500.00</u>
Total Estimated Inflows	\$510.00

ESTIMATED OUTFLOWS

Rainwater Harvesting	5,000.00
Special Project	<u>10,000.00</u>
Total Estimated Outflows	\$15,000.00

At 9:05, Terry County Chief Appraiser Eddie Olivas presented the Board with Terry County Certified values and spoke briefly about proposed tax rates. David Swaringen moved that proposed tax rate for South Plains Underground Water Conservation District remain at .025/\$100. Tye Day seconded and proposed rate approved by unanimous vote.

Michelle Cooper gave the Education Coordinator report, 9:07 AM..

At 9:10, Matt Hogue conducted a permit hearing. There was no comment offered regarding the permits which were to be considered for approval.

Layne Marlow presented the Directors with 14 well permits for approval. The wells have been inspected and meet spacing and completion standards. Tye Day moved that the following well permits be approved. David Swaringen seconded the motion. Motion carried unanimously.

**PERMIT APPROVALS
AUGUST 17, 2021**

<u>PERMIT NUMBER</u>	<u>NAME</u>	<u>BLOCK</u>	<u>SECTION</u>
07421	Jack Purtell (James Harlan)	T	168
07521	Royce Kelly (James Harlan)	D-12	2
18421	Wilhelm and Aaron Wieler	C-33	20
18521	Wilhelm and Aaron Wieler	C-33	20
23821	Harvey Duke (Cornelius Redecop)	T	166
23921	Harvey Duke (Cornelius Redecop)	T	166
25021	Johan Froese	DD	51
25121	Johan Froese	DD	51
25721	Enrique Froese (Benjamin Fehr)	D-14	29
26421	Peter Klasssen	M	18
26621	Peter Klasssen	M	18
26721	Peter Klasssen	M	18
26821	Peter Klasssen	M	18
27121	Wanda Smith	E	59

General Manager Layne Marlow presented the Board with the Manager’s Monthly Summary of activities during the month of July and upcoming activities and events anticipated during the month of August.

There being no further business, the meeting was adjourned at 9:19.



 President

September 14, 2021
 Date



 Secretary

September 14, 2021
 Date